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Registration Policies and General Information

MathEdge programs (MathEdge+, Writing+, CODE+, School Course (Algebra – Calculus) is a year-round (Fall/Spring/Summer) teaching program for K-12 students

MathEdge+: Two 17-week semesters (Fall and Spring) are offered each year followed with summer camps. Classes are held once a week, for 90 minutes (60 minutes for K-1 students and 120 minutes for the Competitive levels). A topic will be taught each week followed with exercises to reinforce the concept. In addition, there will be weekly homework assignment. Each level's course curriculum is published on our website (www.mathedge.org). The maximum class size is 12 students per class (excluding the Comp class and higher). Students are assigned to a class level based on ability. New students must be assessed prior to registration

Registration fee - Registration fee is required from all students one time only if continuing through the years without breaks (up to 10 weeks summer break in a year is allowed).

Assessment fee – When a program requires assessment, the assessment fee (same as the registration fee) can replace the registration fee. Continuing students can challenge to skip a level by requesting reassessment. The reassessment fee is half of the assessment fee.

Tuition | Late signup - All payments are due prior to the first class. Classes are prorated if signup occurs after the semester begins. The minimum signup is a semester/session. If less than a semester remaining, the minimum enrollment fee is at least half semester/session. Semester fee is used to prorate when joining less than $\frac{3}{4}$ of a program.

Cancellation policy - There are no refunds for missed classes/events or withdrawal. Credits for future classes and programs may be given for withdrawals or class transfers with 2 weeks written notice with the same center. Credits can be transferred to siblings and are to be used within one year at the same center. All other conditions, a 25% (with minimum \$20) handling fee will be assessed.

Second Program discount - 10% off the lesser-priced program after signing up 2 semesters of the first program.

Sibling discount - either \$50 for 1 semester or \$100 for 2 semesters after a full two-semester registration of the first sibling.

Referrals - We offer UNLIMITED referral bonus of \$40/family referred to our Fall/Spring semester (minimum one whole semester) by our current students. To qualify for the referral bonus, the referred family must not already be on our contact list; and must note the referring student on the registration form. Bonus is honored after the new student(s) has attended an entire month of class.

Makeup - Class makeup is allowed within the week of missed class at another class of the same level at the same center, if available, given advanced notice. Maximum 2 times per semester is allowed.

Class Observation - Parent observations for new or potential students are by appointment only and may last no longer than 15 minutes.

Class Assignment - MathEdge registers students based on schedule and availability, not by instructor.

Illness - Children who are sick should be kept at home and will not be permitted to stay in class.

Late Pickup / Early Dropoff – Fee will be assessed (if dropping off more than 10 minutes before class or picking up more than 10 minutes after class) at \$1/min after 1 warning. Payment must be made immediately. Extended childcare is available at \$12/hr if paid at least 2 days in advance.

Students Leaving Without Their Parents - We do not allow students to walk home, leave the center, or leave with anybody else without written notice from the student's parents beforehand.

Returned check charge - \$25